



BECKLEY
FOUNDATION

SCIENCE AND POLICY INTERN FOR THE BECKLEY FOUNDATION

Date posted: 11 October 2016

Location: Beckley Park, Oxford

Contract type: Full Time or Part Time (minimum 24hrs/week)

Reports to: Director and Operations Manager

Job Description:

The Beckley Foundation is a UK-based think tank and UN-accredited NGO founded by Amanda Feilding in 1998. We combine science and policy to further our understanding of consciousness, and to effect changes in global drug policy in order to improve public health. We are at the forefront of scientific research into the potential medical benefits of psychedelics, cannabis and MDMA, and are pioneering in our contribution to international drug policy reform.

We are looking for a bright intern with an academic background in science to support Amanda Feilding and the Science Officer with their research. You will also contribute to the smooth running of the Beckley Foundation through administrative support.

Primary responsibilities

- To provide research assistance to Amanda Feilding, the Science Officer and Operations Manager
- Provide administrative support
- Contribute to the maintenance of website content and other social media
- Contribute to publications and reports
- Provide support at conferences and events

Person specifications:

- Recent graduate with academic degree in science
- Skilled researcher
- Awareness of, and interest in the investigation of consciousness and drug policy
- Fluent spoken and written English
- Excellent IT skills, including a strong working knowledge of MS Office (Word, Excel), as well as working with databases and the Internet
- Good social media skills
- Good interpersonal and communications skills
- Excellent organisation skills and ability to multitask

Salary: Paid internship – salary negotiable
